



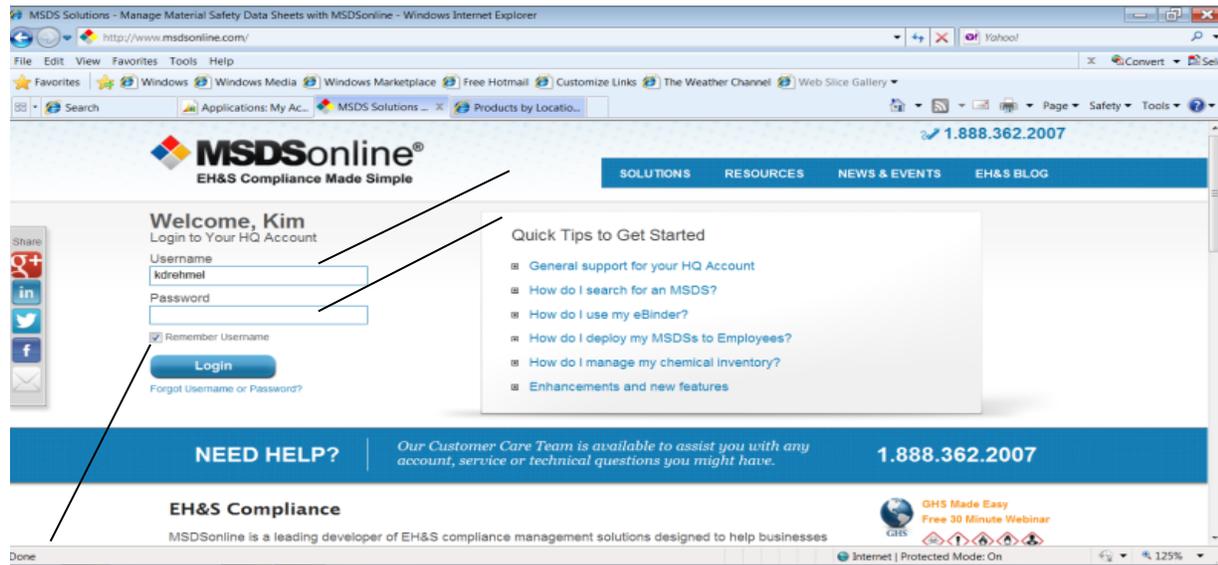
**CESA 10**  
**MSDSonline Reference Guide**  
**For Read Only Users**

1. To log on, go to this address <http://www.msdsonline.com/>

2. You will enter your district's username and password.

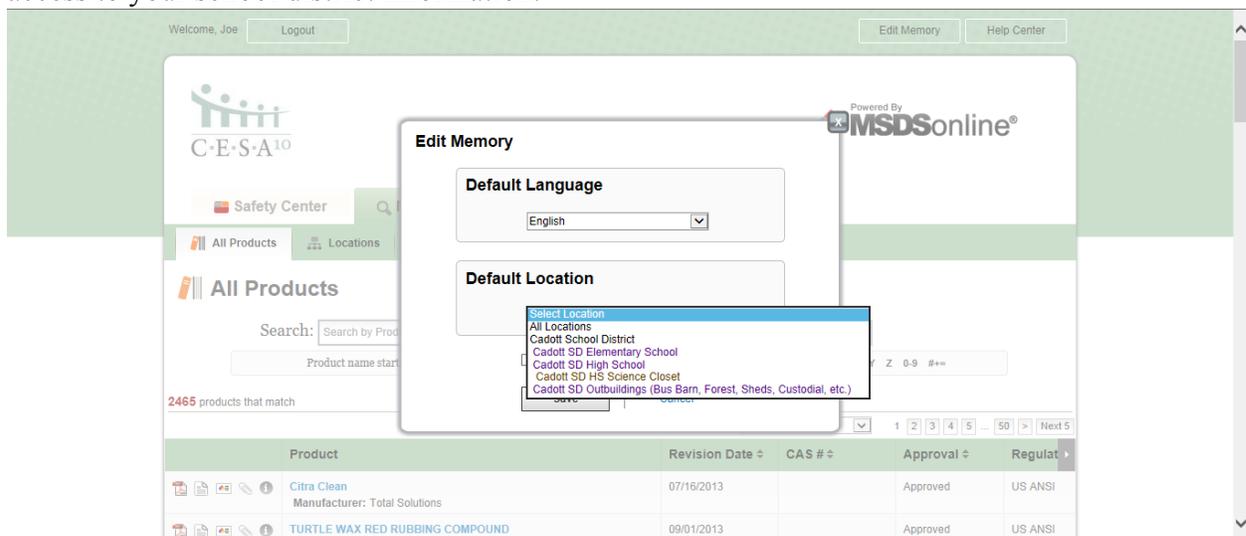
**USER:** \_\_\_\_\_

**PASSWORD:** \_\_\_\_\_

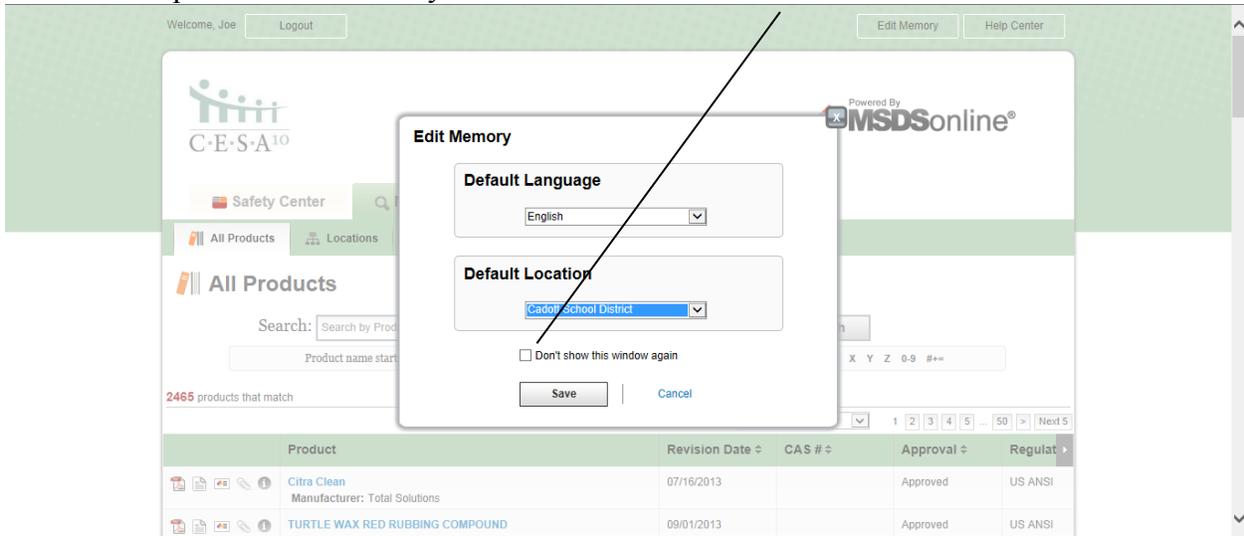


3. Also, check the “remember username” box so you don’t have to retype this every time you log in. Additionally, add this page to your favorites list.

4. The first time you log in, the program will ask you to choose a default language. Pick your language of choice. In this system you only have the option of viewing your school district’s ebinder. Whether you choose your school district or all locations you will be have access to your school district information.



5. Once you have made your selections, check the box that says “Don’t show this window again,” then click save. You will not have to do this step again if you continue to use the same computer to access the system.



6. Once you've logged in, the screen should look like this.

The screenshot shows the 'Safety Center' MSDS Search interface. The top navigation bar includes 'Safety Center' and 'MSDS Search'. Below this, there are tabs for 'All Products', 'Locations', and 'Manufacturers'. The main heading is 'All Products'. A search bar contains the text 'Search: Search by Product Name, Manufacturer, CAS#, and/or Product Code or search by ind...' with a 'Search' button. Below the search bar is a filter for 'Product name starts with:' followed by letters A-Z and '0-9 #+='. The results section shows '2284 products that match'. A table lists products with columns for Product, Revision Date, CAS #, Approval, and Regulation. The first few products are:

Product	Revision Date	CAS #	Approval	Regulation
<b>DUST MOP/DUST CLOTH TREATMENT (BULK)</b> Manufacturer: Spartan Chemical Company, Inc.	11/24/2012		Approved	US ANSI
<b>Mrs. Stewart's Liquid Laundry Bluing</b> Manufacturer: Mrs. Stewart's Bluing Corp	11/28/2011		Approved	US ANSI
<b>Titebond II Premium Wood Glue</b> Manufacturer: Franklin International	03/02/2012		Approved	US ANSI, Ca WHMIS
<b>CONTE PASTELS TENDRES ET CRAYONS PASTELS / SOFT PASTELS AND PASTEL PENCILS</b> Manufacturer: ColArt International SA	05/17/2010		Approved	Not Determined
<b>Tetrasodium ethylenediaminetetraacetate</b> Manufacturer: Sciencelab.com, Inc. Synonyms: Versene 100; Ethylenediamine tetraacetic acid	06/09/2012	64-02-8	Approved	US ANSI, Ca WHMIS, EU H
<b>KEM TEK pH Minus: Dry Acid</b> Manufacturer: Chem Lab Products, Inc. Synonyms: Sodium Bisulfate Anhydrous Globular		7647-01-0	Approved	Not Determined

7. Type the name of the product you would like to search for in the Search field. Click the Search button.

The screenshot shows the 'Safety Center' MSDS Search interface with search results for 'elmers'. The search bar contains 'elmers' and the 'Search' button is highlighted. Below the search bar is a filter for 'Product name starts with:' followed by letters A-Z and '0-9 #+='. The results section shows '3 products that match elmers'. A table lists products with columns for Product, Revision Date, CAS #, and Regulation. The first few products are:

Product	Revision Date	CAS #	Regulation
<b>elmer</b> Manufacturer: DIXON TICONDEROGA CO	11/13/2002		Ap
<b>Elmers Glue All</b> Manufacturer: Borden Chemical, Inc.	07/10/2003		Ap
<b>Elmers Flammable Solvent Contact Cement</b> Manufacturer: BORDEN, INC.	07/12/1991		Ap

On the left side, there are filters for 'Narrow Results' including 'Locations' (Level 1, Level 2, Level 3) and 'Manufacturer' (Borden Chemical, Inc., BORDEN, INC., DIXON TICONDEROG). There is also a 'Language' filter.

8. As you begin typing, the search bar will begin to suggest possible matches to your search. This function is similar to that of any search engine.

**Search Results**

Search: Clorox

2 products that match **Clorox**

**Narrow Results**

- By **Cadott School D...**
  - Cadott SD High School (1)
  - Cadott SD Elementary (2)
  - Cadott SD Outbuilding (1)
- By **Manufacturer**
  - CLOROX CO. (1)
  - The Clorox Company (1)
- By **Language**
  - English (2)
- By **Regulatory Form...**
  - Not Determined (2)

Product	Revision Date	CAS #
<b>Clorox Disinfecting Wipes, Bleach-Free, Lemon Fresh</b> Manufacturer: The Clorox Company	05/12/2004	

9. When you would like to view the full SDS of the product you have selected, click on the PDF icon.

**Safety Center** | **MSDS Search**

All Products | Locations | Manufacturers

All Products > Search Results

**Search Results**

Search: elmers

Product name starts with: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z 0-9 #+=

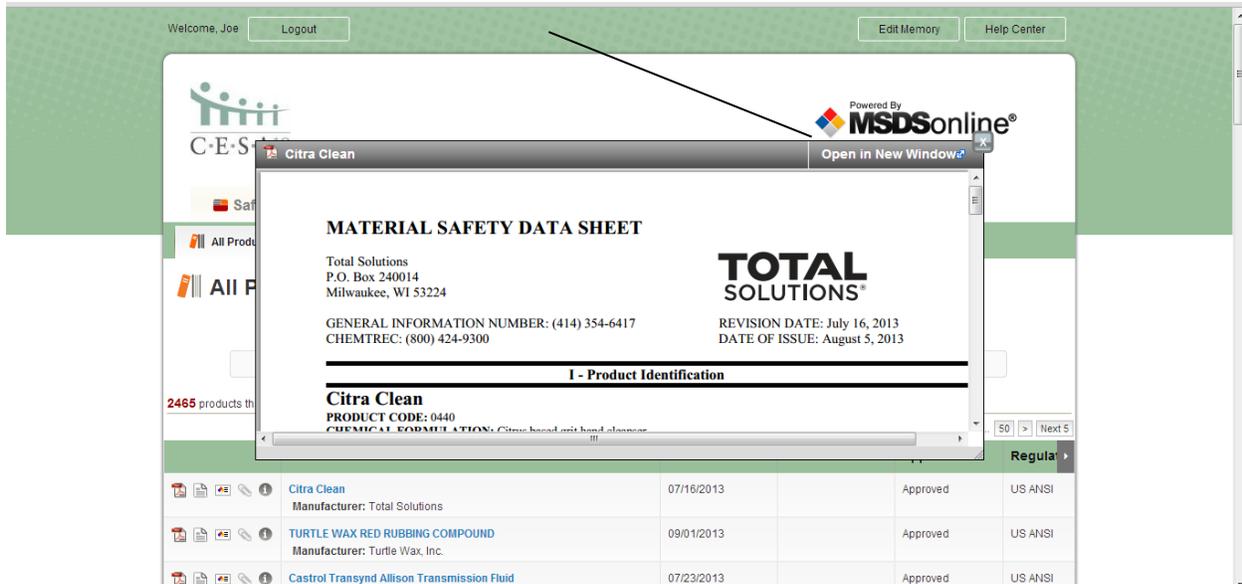
3 products that match **elmers**

**Narrow Results**

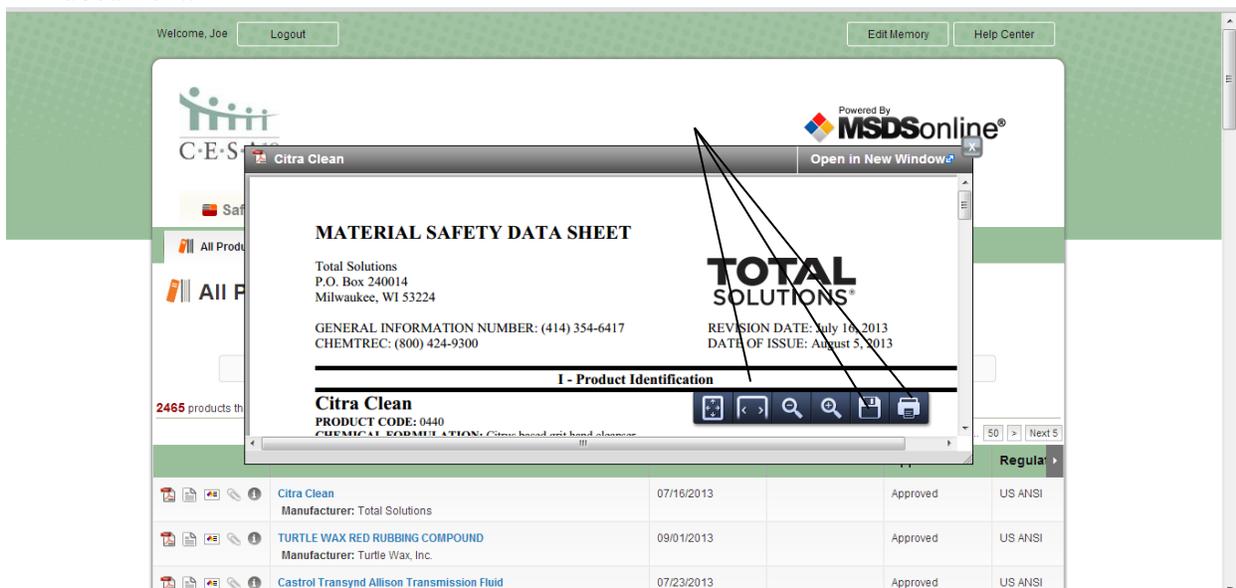
- By **Locations**
  - Level 1 (1)
  - Level 2 (1)
  - Level 3 (1)
- By **Manufacturer**
  - Borden Chemical, Inc. (1)
  - BORDEN, INC. (1)
  - DIXON TICONDEROG (1)
- By **Language**

Product	Revision Date	CAS #
<b>elmer</b> Manufacturer: DIXON TICONDEROGA CO	11/13/2002	
<b>Elmers Glue All</b> Manufacturer: Borden Chemical, Inc.	07/10/2003	
<b>Elmers Flammable Solvent Contact Cement</b> Manufacturer: BORDEN, INC.	07/12/1991	

10. Once you have selected the PDF you would like to view, the SDS will appear in a separate window on your screen. You may open the PDF to full screen by using the “Open in New Window” button.



11. Once the PDF is opened, you may scroll through the document, and review it as needed. Also, in the bottom right corner, you will be given the option to save, print, or resize the document.



12. There is also an emergency 888 number that staff can utilize in emergency situations.

# MSDS

## Material Safety Data Sheets

**For online access to an MSDS**  
**Click the MSDS link**  
**on the company intranet**



**To have an MSDS faxed to you,**  
**in case of EMERGENCY ONLY:**

**Contact MSDSonline**

**1.888.362.7416**

**24 HRS/DAY — 7 DAYS/WEEK**

Please have the following information on hand when calling:

- Product Name
- Manufacturer Name
- Your Fax Number
- Product Code (optional)



If you have questions, you can always contact your Environmental Health and Safety Consultant.

Northern Region: Luke Krumenauer, 715.720.2138, [lkrumenauer@cesa10.k12.wi.us](mailto:lkrumenauer@cesa10.k12.wi.us).

Central Region: Lance Gregorich, 715.720.2046, [lgregorich@cesa10.k12.wi.us](mailto:lgregorich@cesa10.k12.wi.us)